

PORTSMOUTH TOWN COUNCIL MEETING  
APRIL 22, 2020 (Wednesday) MINUTES

On April 22, 2020, the Portsmouth Town Council meeting at 7:00 PM was live streamed on the web and by phone dial-in using the Zoom remote meeting service due to Covid-19 and the Governor's Executive order on social distancing and gatherings of no more than 5 people.

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Kevin M. Aguiar in Town Council Chambers

MEMBERS PRESENT BY ZOOM: Linda L. Ujifusa, J. Mark Ryan, Keith E. Hamilton, Leonard B. Katzman, Andrew V. Kelly and Daniela T. Abbott

Time: 7:02 PM

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call – All Present.

NEW BUSINESS

The Town Administrator's Proposed Budget Fiscal Year July 1, 2020 – June 30, 2021 is Available on the Town's Website at [FY 21 Town Administrators Budget](#)

1. Budget: Discussion/Action – Remaining Budgets

- a. Town Council - Motion to provisionally approve \$11,366 made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 7-0.
- b. Town Administrator - Motion to provisionally approve \$309,725 made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.
- c. Town Clerk - Motion to provisionally approve \$366,925 made by Ms. Ujifusa, seconded by Dr. Ryan. Motion passed 7-0.
- d. Canvassing - Motion to provisionally approve \$268,760 made by Ms. Ujifusa, seconded by Mr. Hamilton. Motion passed 7-0.
- e. Finance - Motion to provisionally approve \$813,064 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.
- f. Human Resources - Motion to provisionally approve \$2,091,731 made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 7-0.
- g. Legal - Motion to provisionally approve \$388,690 made by Ms. Ujifusa, seconded by Mr. Katzman. Motion passed 7-0.

- h. Information Technology - Motion to provisionally approve \$215,667 made by Ms. Ujifusa, seconded by Mr. Katzman. Motion passed 7-0.
- i. Tax - Motion to provisionally approve, \$531, 201 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.
- j. Planning - Motion to provisionally approve \$375,773 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 7-0.
- k. Building Official - Motion to provisionally approve \$344,015 made by Mr. Hamilton, seconded by Ms. Ujifusa. Motion passed 7-0.
- l. Planning Board - Motion to provisionally approve \$37,642 made by Mr. Hamilton, seconded Dr. Ryan. Motion passed 7-0.
- m. Economic Development - Motion to provisionally approve \$42,532 made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 7-0.
- n. Recreation - Motion to provisionally approve \$208,411 made by Ms. Abbott, seconded by Mr. Hamilton. Motion passed 7-0.
- o. Parks -
  - i. Glen Park - Motion to provisionally approve \$8,200 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.
  - ii. Melville Park - Motion to provisionally approve \$13,950 made by Mr. Hamilton, seconded by Ms. Ujifusa. Motion passed 7-0.
- p. Enterprise Funds -
  - i. Glen Farm Equestrian - Motion to provisionally approve \$10,000 made by Mr. Katzman, seconded by Mr. Hamilton. Motion passed 7-0.
  - ii. Glen Manor -
    - 1. Revenue – Motion to provisionally approve \$615,000 made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.
    - 2. Operations – Motion to provisionally approve \$260,425 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.
    - 3. Capital Improvements – Motion to provisionally approve \$88,644 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.
  - iii. Septic Loan Program - Motion to provisionally approve \$53,740 made by Mr. Kelly, seconded by Ms. Ujifusa. Motion passed 7-0.

2. Budget: Discussion/Action – Motion made by Mr. Hamilton, seconded by Mr. Kelly, to reduce the Prudence Island Volunteer Fire Department bottom line from \$187,302 to \$184,302 and to reinstate the \$3,000 to Newport County Community Mental Health. Motion passed 7-0. Motion made by Ms. Ujifusa, seconded by Dr. Ryan, to take \$4,000 from the Portsmouth Free Public Library request and \$6,000 from the Portsmouth Senior Center and give \$2,000 to Clean Ocean Access, \$5,000 to the CFP Arts, Wellness Community Center, \$1,000 to the Eastern RI Conservation and \$2,000 to the Dr. Martin Luther King Community Center. Motion passed 7-0.

Motion provisionally approve Civic Support Expenditures in the amount of \$1,028,226 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.

FUTURE MEETINGS

April 23 7:00 PM - Town Council Meeting: Budget – If Needed  
May 11 7:00 PM - Town Council Meeting & Provisional Budget  
May 26 7:00 PM - Town Council Meeting (Tuesday)  
June 8 7:00 PM - Town Council Meeting

ADJOURN – Motion to adjourn made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.

Time: 9:14 PM

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Jennifer M. West, Town Clerk