

**Town of Portsmouth
STATE OF RHODE ISLAND AND
PROVIDENCE PLANTATIONS
EMERGENCY OPERATIONS PLAN
Town of Portsmouth
Emergency Management Agency
May 2012**

Update: (Note, this would be inserted in the EOP and will include additional duties, but they are not impacted by existing ordinances like this one.)

X.X.X Duties of the Town's Chief Executive Officer (CEO):

The Chief Executive Officer for the Town of Portsmouth is the Town Council President.

1. Ensure a succession procedure is in place for carrying out the emergency management duties of the Chief Executive Officer. (*Ref: Town Code Chapt. 15 – Sec. 2 – Chapt. 3*)

To ensure continuity of operations, should a Town Council President be unable to perform their emergency management duties as Chief Executive Officer, the succession for carrying out these duties shall be delegated as follows:

- a. Town Council Vice President, and in the event the Vice President is unavailable the
 - b. Town Administrator, and in the event the Town Administrator is unavailable the
 - c. acting Town Administrator. In the event an acting Town Administrator has not been named, the Senior Public Safety Official (Fire or Police) then fills in.
2. Declaration of local disaster emergency. (*Ref: Town Code Chapt. 15 – Sec. 2 – Chapt. 3*)

A local disaster emergency may be declared only by the Town Council President of the Town of Portsmouth. It shall not be continued or renewed for a period in excess of seven days, except by or with the consent of the Town Council of the Town of Portsmouth. Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity and shall be filed promptly with the Town Clerk.

END