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October 21, 2019

Mr. Richard A. Rainer, Jr.
 Town Administrator
 Town of Portsmouth
 2200 East Main Road
 Portsmouth, RI 02871



Dear Mr. Rainer:

On behalf of the Rhode Island Interlocal Risk Management Trust, I am pleased to provide the Town of Portsmouth with a check in the amount of \$500 for achieving your Trust In Safety goals for the period July 1, 2019 through September 30, 2019.

The goal set and achieved by the Safety Committee for July 1, 2019 through September 30, 2019 period is as follows:

- Accident Investigation Best Practice Procedure
- Lockout Tagout Best Practice Procedure
- Confined Space Best Practice Procedure

Trust In Safety is a unique risk management program developed by The Trust to help the Town of Portsmouth with its high workers' compensation claims activity. We commend the Town of Portsmouth's commitment to the Trust In Safety Program and its efforts to: 1) Reduce the frequency and severity of claims; 2) Utilize the most modern and safest work practices; 3) Provide careful investigation of the cause of workplace injuries that includes recommendations for preventative measure; and 4) Provide the opportunity for injured employees to return to transitional duty assignments as soon as medically practicable.

As a reminder, these incentive funds, received as a result of attaining your goals, must be used in a way that directly benefits your employees. It must be disbursed as soon as possible and no later than 60 days after receipt of the funds to emphasize current employee safe work practices.

Congratulations on a job well done and keep up the good work! Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Bryan J. Murray, CRM, CSP
 Director of Health, Safety and Risk Management

Enclosure: Incentive Check # 0026682

cc: Jacqueline S. Schulz, Registrar of Voters, Town of Portsmouth
 Ian C. Ridlon, Esq., President and Executive Director, The Trust