

PORTSMOUTH TOWN COUNCIL MEETING  
APRIL 24, 2018 (Wednesday) MINUTES

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Kevin M. Aguiar, Linda L. Ujifusa, J. Mark Ryan, Leonard B. Katzman, Andrew V. Kelly and Daniela T. Abbott

MEMBERS ABSENT: Keith E. Hamilton

Time: 7:00 PM

**EMERGENCY EVACUATION PLAN**

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was followed by a Moment of Silence for our men and women serving around the world in harm’s way.

**SITTING AS THE PORTSMOUTH TOWN COUNCIL**

**NEW BUSINESS**

The Town Administrator’s Proposed Budget Fiscal Year July 1, 2019 – June 30, 2020 is Available on the Town’s Website at [FY 20 Town Administrators Budget](#)

1. Budget: Discussion/Action – Remaining Budgets
  - a. Town Council – Motion to provisionally approve \$11,366 made by Dr. Ryan, seconded by Ms. Abbott. Motion passed 6-0.
  - b. Town Administrator – Motion to provisionally approve \$298,231 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0.
  - c. Town Clerk – Motion to provisionally approve \$324,672 made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 6-0.
  - d. Canvassing – Motion to provisionally approve made by \$213,671 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0.
  - e. Finance – Motion to provisionally approve \$787,531 made by Mr. Katzman, seconded by Ms. Ujifusa. Motion passed 6-0.
  - f. Human Resources – Motion to provisionally approve \$2,207,790 made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 6-0.
  - g. Legal – Motion to provisionally approve \$251,900 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0.
  - h. Information Technology – Motion to provisionally approve \$219,462 made by Mr. Katzman, seconded by Ms. Ujifusa. Motion passed 6-0.
  - i. Tax – Motion to provisionally approve \$584,751 made by Ms. Ujifusa, seconded by Dr. Ryan. Motion passed 6-0.
  - j. Planning – Motion to provisionally approve \$368,994 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0.

- k. Building Official – Motion to provisionally approve \$317,510 made by Ms. Ujifusa, seconded by Mr. Katzman. Motion passed 6-0.
  - l. Planning Board – Motion to provisionally approve \$32,692 made by Mr. Kelly, seconded by Ms. Ujifusa. Motion passed 6-0.
  - m. Economic Development – Motion to provisionally approve \$43,798 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0.
  - n. Recreation – Motion to provisionally approve \$146,985 made by Mr. Katzman, seconded by Mr. Kelly. Motion passed 6-0.
  - o. Parks – Motion to provisionally approve \$8,100 for Glen Park made by Mr. Katzman, seconded Dr. Ryan. Motion passed 6-0. Motion to provisionally approve \$11,500 for Melville Park made by Dr. Ryan, seconded by Mr. Kelly. Motion passed 6-0.
  - p. Enterprise Funds – Motion to provisionally approve \$10,000 for Glen Farm Equestrian Center made by Mr. Kelly, seconded by Ms. Ujifusa. Motion passed 6-0. Transfer Station previously approved. Motion to provisionally approve \$601,529 for Glen Manor revenues made by Ms. Ujifusa, seconded by Mr. Katzman. Motion passed 6-0. Motion to provisionally approve \$241,529 for Glen Manor operating costs made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 6-0. Motion to provisionally approve \$360,00 for Glen Manor net surplus made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 6-0. Motion to provisionally approve \$90,000 for Glen Manor capital improvements made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0. Motion to provisionally approve a transfer of \$47,876 from the General Fund to the Septic Loan Program made by Mr. Katzman, seconded by Ms. Ujifusa. Motion passed 6-0. Motion to provisionally approve \$54,676 for Septic Loan Program revenues made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0. Motion to provisionally approve \$46,676 in net surplus for the Septic Loan Program made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 6-0.
2. Budget: Discussion/Action – Civic Support – Motion to provisionally approve \$927,824 made by Mr. Katzman, seconded by Mr. Kelly. Motion passed 6-0.
    - a. Letter of Civic Support for Eastern RI Conservation District (ERICD)  
[https://www.portsmouthri.com/DocumentCenter/View/2915/ERICD\\_civcappropriation](https://www.portsmouthri.com/DocumentCenter/View/2915/ERICD_civcappropriation)

The following are the Town Council members discussion items for consideration for proposed changes to the Provisional Budget. There have been no votes taken.

1. Ms. Abbott would like to add \$2,000 to the IT budget for Live Streaming Equipment.
2. Ms. Abbott would like to add \$15,000 to the Planning budget for Community Survey Implementation.
3. Ms. Abbott would like to make the Recreation Director a full-time position and increase the bottom line \$75,000.
4. Mr. Kelly would like to add the additional \$10,000 that the Portsmouth Senior Center requested.
5. Mr. Kelly would like to add the additional \$5,145 that the Portsmouth Free Public Library requested.

6. Ms. Ujifusa would like to add the \$20,825 that the Common Fence Point Arts, Wellness, Community Center requested.
7. Mr. Aguiar would like to add the \$1,000 that the Eastern RI Conservation District requested.
8. Ms. Ujifusa would like to add the \$5,000 that the Clean Ocean Access requested.
9. Mr. Katzman would like to add \$80,330 to the Prudence Island Volunteer Fire Department budget.
10. Mr. Kelly would like to add \$2,000 to the Town Council contingency fund for professional development.
11. Mr. Kelly would like to add \$30,000 to the DPW Grounds line for the 3 playgrounds.
12. Ms. Abbott would like to add \$110,000 to the Capital Improvement Plan budget to replace the Sandy Point Beach bath house.

### **FUTURE MEETINGS**

April 25 7:00 PM - Town Council Meeting: Budget – If Needed (Cancelled)  
May 13 7:00 PM - Town Council Meeting & Provisional Budget  
May 28 7:00 PM - Town Council Meeting (Tuesday)  
June 10 7:00 PM - Town Council Meeting

**ADJOURN** – Motion to adjourn made by Dr. Ryan, seconded by Mr. Kelly. Motion passed 6-0.

Time: 9:44

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Jennifer M. West, Town Clerk