

**PORTSMOUTH TOWN COUNCIL MEETING
SEPTEMBER 28, 2020
AGENDA**

On September 28, 2020, the Portsmouth Town Council meeting at 7:00 PM will be live streamed on the web and by phone dial-in using the Zoom remote meeting service. Please note that any displayed documentation during the meeting will be visible through the web or mobile device but will not be visible using the phone dial-in option.

To access the meeting by phone dial-in, please dial: 1-888-788-0099
Once prompted for the meeting ID, please dial: 996-8471-9966#
Once prompted for a participant ID, dial # again.

You will now be in the meeting.

While in the audio conference, to raise your hand to ask a question, dial *9 and the host will be notified of your interest to ask a question. Dial *6 to mute and unmute yourself.

To access the meeting through the web using a computer or mobile device, go to the following web link in any browser (i.e. Google Chrome, Internet Explorer, Apple Safari, Mozilla Firefox, etc.) to run the Zoom app and view the meeting:

<https://livestream.portsmouthri.com/towncouncil>

Using your laptop or mobile device, you can raise your hand to ask a question, or pose the question in the moderated Question and Answering chat window. The host will then be able to respond to your raised hand or Q&A question.

7:00 PM - TOWN COUNCIL CHAMBERS, PORTSMOUTH TOWN HALL, 2200 EAST MAIN ROAD

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call

PRESIDENT'S EXECUTIVE SUMMARY

CONSENT AGENDA

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Bills

2. CRMC – PUBLIC NOTICE:

An Application of the Town of Portsmouth, c/o Brian Woodhead, DPW Director, 143 Hedley Street, Portsmouth, RI 02871, for a State of RI Assent to replace the existing six-foot wide (span) by three-foot high (rise) concrete arch culvert over Mill

Creek (at Narragansett Avenue) with two nine-foot wide by six foot high precast concrete box culverts set side by side. Location: Mill Creek Culvert on Narragansett Avenue.

Documents:

[Bills 9-9-20.Pdf](#)

[Bills 9-17-20.Pdf](#)

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Request to Advertise for a Public Hearing:
Application for a Class BV Beverage License for Yulin Zhang, d/b/a Mindy's, 3351 East Main Road (#1798)
2. Peddler License – Mobile Food Establishment (MFE), New:
Stephen Gilman d/b/a Poppy's Kettle Corn and Waffles, 72 Sayles Avenue, Warwick, RI (#1800)
3. Peddler License – Mobile Food Establishment (MFE), New:
Shishkaberrys d/b/a Shishkaberrys of New England, 87 Spring Street, Shrewsbury, MA (#1801)
4. Peddler License – Mobile Food Establishment (MFE), New:
Black Dog Donuts LLC d/b/a Black Dog Donuts LLC, 52 Woody Hill Rd, Exeter, RI (#1802)
5. Peddler License – Mobile Food Establishment (MFE), New:
Joseph Reis/Robert Coutier Flip N Roll LLC d/b/a Flip N Roll LLC, 385 America Street, Fall River, MA (#1803)
6. Peddler License – Mobile Food Establishment (MFE), New:
Bing BBQ LLC d/b/a Binge BBQ, 12 Broadway, Newport, RI (#1804)
7. Peddler License – Mobile Food Establishment (MFE), New:
Andrew Cordeiro/Championship Melt d/b/a Championship Melt, 121 Prescott Avenue, Riverside, RI (#1805)
8. Peddler License – Mobile Food Establishment (MFE), New:
La Guaguita Del Sabor d/a/b La Guaguita Del Sabor 3 Pine Drive, Hopkinton, RI (#1806)
9. Peddler License – Mobile Food Establishment (MFE), New:
Randy Dantuono Friskie Fries LLC d/b/a Friskie Fries LLC, 751 Hartford Ave, Johnston, RI
10. Peddler License – Mobile Food Establishment (MFE), New:
Tiffany Manzi "Twisted T's" d/b/a Twisted T's, 54 Lyman Ave, Johnston, RI (#1811)
11. Peddler License – Mobile Food Establishment (MFE), New:
Max Reeves d/b/a Reds Street Kitchen, 133 Farm Drive, Cumberland, RI 02864 (#1812)
12. Peddler License – Mobile Food Establishment (MFE), New:
Pit Stop RM INC d/b/a Pit Stop RM INC, 54 North Bow St #2, Milford, MA (#1813)
13. Peddler License – Mobile Food Establishment (MFE), New:
Baby's Bonetown Enterprises LLC d/b/a Baby's Bonetowne Enterprises LLC, 17 Pleasant Lane, Clayville, RI (#1815)
14. Peddler License – Mobile Food Establishment (MFE), New:
Steven Fuson d/b/a The Ish LLC, 56 Hawthorne St, North Providence, RI (#1817)

SITTING AS THE BOARD OF PENSION COMMISSIONERS

1. Amendment to the Pension Plan for the Employees of the Town of Portsmouth, Rhode Island

Documents:

[Pension Plan.pdf](#)

MINUTES

9/14/20

Documents:

[M-9-14-20.Pdf](#)

TAX VOUCHERS

Request approval for Tax Vouchers #20200928-01 to #20200928-03. / M. Helfand

Documents:

[Tax Vouchers.pdf](#)

TOWN ADMINISTRATOR'S REPORT

1. COVID Update
2. Aquidneck Island Long-Term Capacity Study 3. Ballot Drop Box

RESIGNATIONS AND APPOINTMENTS

1. Resignation:
 - a. School Committee – C. Holtman
 - b. Housing Authority – A. Serina
 - c. Housing Authority – K. Hansen
 - d. Housing Authority – R. Marek
2. Appointments:
 - a. Housing Authority – (3 vacancies)

Documents:

[Fwd_ Resignation Cate Holtman.pdf](#)
[Resignation Allison Serina.pdf](#)
[Resignation Katrine Hansen.pdf](#)
[Resignation Renate Marek.pdf](#)
[Housing Authority-Gary Gump.pdf](#)
[Housing Authority-Jim Seveney.pdf](#)
[Housing Authority-Terri Cortvriend.pdf](#)

OLD BUSINESS (DISCUSSION/ACTION)

1. Monthly Finance Report. / L. Mills (5)

Documents:

[Monthly Fiance Report.pdf](#)
[School Department Revenue.pdf](#)

2. Request Approval Of A Resolution Authorizing International Brotherhood Of Police Officers, Local 302 To Become Part Of The Rhode Island Municipal Employees' Retirement System (Aka MERS) As Of July 1, 2020. / R. Rainer (5)

Documents:

[Resolution Re MERS 2020-09-28.Pdf](#)

NEW BUSINESS (DISCUSSION/ACTION)

1. Request Approval Of Proposed School Committee Selection Process. / L. Ujifusa (10)

Documents:

[School Committee Selection Process 2020.Pdf](#)
[School Committee Information.pdf](#)

2. Request Tentative Approval For A Trail Easement Over A Portion Of The Glen Farm Stables Property. / C. Allot Aquidneck Island Land Trust (10)

Documents:

[ALT.pdf](#)

CORRESPONDENCE

1. Resolution Relating to the State Assistance During the COVID-19 Emergency/ Town of Warren
2. Resolution in Support of Urging the State of Rhode Island to Allocate at least 10 Percent of its \$1.5 Billion in Federal CARES Act Funds to Establish a Grant Program for Small Businesses Impacted by COVID-19. / Town of Barrington
3. Resolution Relating to State Assistance During the COVID 19 Emergency. / Town of Charlestown

Documents:

[State Assistance.pdf](#)
[1.5 Billion Federal Cares Act.pdf](#)
[COVID Funding Reso EXECUTED.pdf](#)

FUTURE MEETINGS

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|--------|---|
| Oct 13 | 7:00 PM - Town Council Meeting (Tuesday) |
| Oct 17 | 9:00 AM - Prudence Island Town Council Meeting (Saturday) |
| Oct 26 | 7:00 PM - Town Council Meeting |
| Nov 09 | 7:00 PM - Town Council Meeting |

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at 683-2101 at least (3) business days prior to the meeting. SUSPENDED per Governor's Executive Order.

Posted 9/24/20