

# PORTSMOUTH FIRE DEPARTMENT

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## RESIDENTIAL PLANS REVIEW CHECKLIST

All Plans:

Date: \_\_\_\_\_

Building Address: \_\_\_\_\_

Person submitting plans or contact person: Name \_\_\_\_\_

Phone number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Total square footage of building \_\_\_\_\_ 1st floor \_\_\_\_\_

2<sup>nd</sup> floor \_\_\_\_\_ 3rd floor \_\_\_\_\_ (List floors above 3<sup>rd</sup> floor separately)

\_\_\_\_\_ To scale floor plan.

\_\_\_\_\_ Check for review fee. (See page 2 for fee schedule)

Check Number \_\_\_\_\_ Amount \_\_\_\_\_

## Fire alarm plans:

\_\_\_\_\_ Description of system

\_\_\_\_\_ Device locations

\_\_\_\_\_ Device to device diagram (wiring diagram)

\_\_\_\_\_ Cut sheets for all components

\_\_\_\_\_ Location of all ceiling fans, HVAC returns, furnace location, laundry room location, gas fired appliances and fire places.

## Fee Schedule:

Every request for plan review, by the Portsmouth Fire Department Fire Prevention Office, under the provisions of the Fire Safety Code shall be accompanied by the fee prescribed in this section. Plan review fees shall be as follows:

Single Family Home - \$ 75.00

Two- Family Home - \$125.00

Three – Family Home - \$ 175.00