

**MARK J. KATZMAN, R.N., M.S.**  
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December 19, 2018

Jennifer M. West, Town Clerk  
Town Hall, Portsmouth, RI  
2200 East Main Road  
Portsmouth, RI 02871

**Re: Charter Review Committee**

Dear Ms. West:

Enclosed is my application for appointment to the upcoming Charter Review Committee.

Please note that when voting on the appointments comes up on the Town Council Agenda, **I request that my name be voted on separately from all the other applicants so that my brother, Councilman Leonard Katzman, may have the opportunity to recuse himself from voting on my application** – so as to avoid any appearance of a conflict of interest.

Very truly yours,



Mark J. Katzman

